

BVFS FLIGHT MANIFEST

Name:		A/C:		Date:	Estimated time of Departure		
Phone:		Type Flight Plan:			Estimated Time of Arrival		
A VFR or IFR flight plan must be filed for ALL DAY cross country flights greater than 50 n.m. An IFR flight plan must be filed for ALL NIGHT cross country flights greater than 50 n.m.							
Weather Briefing		Terminal Aerodrome Forecast			Weight and Balance		
Location:					Weight	Arm	Moment
				Aircraft empty weight			
				Pilot and front pax			
				Rear passengers			
				Baggage 1			
Location:	METARS			Baggage 2			
				Zero fuel weight			
				Fuel			
				Ramp Weight			
	Winds/Temps Aloft Forecasts			Start/Taxi/Run up			
Location:	ALT	ALT	ALT	ALT	Take off weight		
					Fuel Burn		
Location:	Pireps/Significant Weather/Notams			Landing weight			
					Max gross wt:	Max TO wt:	
					CG takeoff:	CG Landing:	
	Terminal Information			CG=total moment/total weight			
Location	Field	Elevation	Runways	Frequencies	Take off distance over 50' obstacle:		
					Landing distance over 50' obstacle:		
					Accelerate Stop Distance:		
					Accelerate Go Distance:		
Crosswind Component estimate: (Difference between runway heading & wind) /60 x Wind Velocity :							
PASSENGER LIST							
NAME:		Tel:		NAME:		Tel:	
NAME:		Tel:		NAME:		Tel:	